

**Lake Land College  
Board of Trustees  
District No. 517**



Special Meeting – Board Retreat  
Board and Administration Center, Room 011, Mattoon, IL  
September 9, 2019

**Minutes**

**Call to Order.**

Chair Reynolds called the September 9, 2019, special meeting of the Lake Land College Board of Trustees to order at 1:00 p.m. in room 011 of the Board and Administration Center, Mattoon.

**Roll Call.**

**Trustees Physically Present:** Mr. Gary Cadwell, Secretary; Mr. Kevin Curtis; Ms. Doris Reynolds, Chair; Mr. Dave Storm; Mr. Mike Sullivan, Vice-Chair; Ms. Denise Walk; Mr. Tom Wright and Ms. Shelbie Kile, Student Trustee.

**Trustees Absent:** None.

**Others Present:** Dr. Jonathan Bullock, President; Mr. Jon Althaus, Vice President for Academic Services; Ms. Beth Gerl, Vice President for Student Services; Mr. Bryan Gleckler, Vice President for Business Services; Ms. Jean Anne Grunloh, Senior Executive to the President; Dr. Jim Hull, Vice President for Workforce Solutions and Community Education; and members of the staff, community and media.

**Hearing of Citizens, Faculty, and Staff.**

There were no public comments.

**Non-action Items:**

**Update on Strategic Planning Process.**

Ms. Jean Anne Grunloh, Senior Executive to the President, provided a summary of the process for which the College arrived at its current strategic plan, two key focus areas, goals and objectives. Ms. Grunloh highlighted the visioning sessions held in 2014 and again in 2017

and quoted positive feedback received from the Higher Learning Commission's January 2019 Final Report to the College related to resources, planning and effectiveness and that the College demonstrates a commitment to educational improvement through ongoing attention to retention, persistence, and completion rates in its degree and certificate programs. Trustees reviewed the timeline of actions within the current three-year planning cycle. Trustees then discussed ways the Board can support the College's two key focus areas and our commitment to the long-term success of the College and our students.

### **Today's College Student.**

Ms. Beth Gerl, Vice President for Student Services, presented on characteristics, mindset and preferences of Generation Z. She also highlighted strategies for higher education institutions to consider to adapt to and better engage Gen Z students.

### **Community College Enrollment Trends.**

President Bullock presented on community college enrollment trends, including national, state-wide and local trends. Dr. Bullock highlighted how community college enrollments have closely correlated to unemployment rates for over a decade. He said there has been an unprecedented nationwide decline in community college enrollment since 2010. He also said last year was the lowest nationwide unemployment rate we have seen in past 49 years.

### **Fall 10<sup>th</sup> Day Enrollment Report.**

Ms. Gerl presented on the Fall 2019 10<sup>th</sup> Day Enrollment Report. Following this presentation, Trustees discussed the College's enrollment, state and national community college enrollment trends and the importance for Lake Land to develop a strategic enrollment management plan in the coming year to sustain enrollment over the long term.

[The Board took a break from 2:23 p.m. to 2:34 p.m.]

### **Capital Planning Update.**

Mr. Bryan Gleckler, Vice President for Business Services, highlighted the College's current, eight-year capital plan. He highlighted the need, proposed construction, estimated costs, and timeline for four building projects including:

- Workforce and Community Education Building.
- Neal Hall Renovation.
- Alumni Building.
- Solar Panel Expansion.

### **Technology Refresh.**

Mr. Lee Spaniol, Director of Information Systems and Services, presented on a proposed Technology Refresh project. He provided a handout detailing specific items within the overall plan, and he said the projected total cost for all identified projects is \$2,489,387.38.

### **Bonding Needs.**

Trustees heard a presentation from Mr. Gleckler highlighting upcoming bonding needs. He proposed that the College issue bonds for approximately \$11.5 million for the following projects:

- Neal Hall Renovation.
- Construction of a Workforce Center on the main campus.
- Technology Refresh project.
- Solar Expansion project.
- Possible Parking Lot project.

Mr. Gleckler said that after this fiscal year, the only bond the College will be paying off will be for the Luther Student Center Renovation/Addition. He also said the additional bonding can be done without increasing the tax burden on the district. Mr. Gleckler then explained the timeline for the bonding process, with action items to be submitted to the Board each month from November 2019 through Feb. 2020. He also said the proposed bond pay back schedule will occur over a four-year period. Finally, he noted that this timeline will align with the bond authorization forecast for the proposed Rural Development Technology Project.

[The Board took a break from 3:21 p.m. to 3:30 p.m.]

### **Tour of Luther Student Center Addition/Renovation.**

Mr. Gleckler and Ms. Gerl facilitated for the Trustees a tour of the Luther Student Center Addition/Renovation from 3:30 p.m. to 3:58 p.m. Following the tour, the Board resumed its special meeting in room 011 of the Board and Administration Center at 4:02 p.m.

### **“What If” Brainstorming Session – Presidential Theme for the Year.**

Dr. Bullock facilitated a brainstorming session in which he asked Trustees to consider the following:

- What if Lake Land College did not currently exist and we were tasked with starting a new community college? What would that college look like and how would you envision the role of the Board being involved in the college?

Trustees individually recorded their ideas on note cards and then worked together as a group to combine their ideas into categories. Dr. Bullock said the administration will compile all of their responses and maintain this information for future planning purposes.

### **Adjournment.**

Trustee Storm moved and Trustee Sullivan seconded to adjourn the special meeting of the Lake Land College Board of Trustees at 4:44 p.m.  
Motion carried with unanimous voice vote approval.

Approved by:

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/s/Mr. Doris Reynolds, Board Chair

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/s/Mr. Gary Cadwell, Board Secretary